



**UNIVERSITY OF JAFFNA, SRI LANKA**  
**ACADEMIC ESTABLISHMENTS**

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YA/02/S

(Internal) Establishments Circular No.08/2018

24.05.2018

Rector  
Deans of Faculties  
Librarian  
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**Reimbursement of Subscription to Scientific and Professional Institutions/ Societies**

Your attention is drawn to the Commission Circular 951 of 18th March 2011.

Accordingly teachers/ officers are entitled for reimbursement of subscription fees paid by them in connection with the membership fees up to two local learned societies/ scientific societies and professional institutions and one foreign recognised scientific and professional institution. For such reimbursement Higher Educational Institutions should use the own fund.

Thus, teachers/ officers are required to get the prior approval from the Vice-Chancellor through the proper channel to get the membership in the Professional Institutions/ Societies, and for the subscription fees.

The request for reimbursement should be sent to the Bursar through the proper channel with all relevant support documents.

Please bring this to the notice of the staff in your respective department.

Vice Chancellor

**VICE CHANCELLOR**  
University of Jaffna  
Jaffna, Sri Lanka



## UNIVERSITY GRANTS COMMISSISON

COMMISSION CIRCULAR NO. 951

No. 20, Ward Place,  
Colombo 07.

18.03.2011.

Vice-Chancellors of Universities  
Rectors of Campuses  
Directors of Institutes

### REIMBURSEMENT OF SUBSCRIPTION TO SCIENTIFIC AND PROFESSIONAL INSTITUTIONS/SOCIETIES

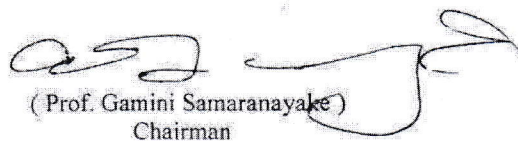
Your attention is drawn to Commission Circular No. 486 dated 12<sup>th</sup> August 1991, and Establishments Circular Letter No. 02/2005 dated 25<sup>th</sup> January 2005, on the above subject.

2. The University Grants Commission at its 820<sup>th</sup> meeting held on 20.01.2011, decided to reimburse teachers/officers the subscription fees paid by them in connection with the membership fees upto two local learned Societies/Scientific Societies & Professional Institutions and one foreign recognized Scientific and Professional Institution.

3. This re-imbursement should be made subject to the condition that such membership is required for their career advancement and future promotions as per the Scheme of Recruitment applicable to the post. No additional funds will be provided for this purpose and the Higher Educational Institutions should use their own funds.

4. Accordingly, Commission Circular No. 486 of 12<sup>th</sup> August 1991 and Establishments Circular Letter No. 02/2005 of 25<sup>th</sup> January 2005 are hereby rescinded.

5. Please take action accordingly.

  
(Prof. Gamini Samaranayake)  
Chairman

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